

# Sutton County Sheriff's Office

## Hiring Dispatcher

Candidate needs to provide accurate information to appropriate units and supervisors, coordinate radio transmissions, refer inquiries to proper personnel and provide high quality customer service. Ability to work all shifts, holidays, weekends and overtime.

### Desired Skills

- Ability to listen & communicate effectively
- Ability to evaluate a situation & determine the appropriate level of response needed
- Ability to remain calm & function appropriately during stressful situations
- Ability to establish and maintain effective working relationships
- Ability to successfully work in a multi-tasking environment with constantly changing priorities

Must have satisfactory outcome of fingerprinting background check, drug testing, psychological exam, skills assessment, and interview. Must also pass the state exam for Dispatcher and Jailer.

Sutton County Benefits include Retirement Plan, Paid Vacation, Paid Sick Leave, and Paid Holidays.

EOE – Applications may be picked up at the Sutton County Sheriff's Office, 401 E Oak St. Sonora, TX.