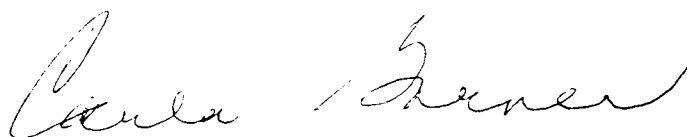


NOTICE OF SPECIAL MEETING

THE STATE OF TEXAS §
 §
COUNTY OF SUTTON §

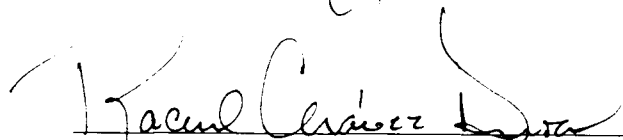
NOTICE is hereby given that there will be a special meeting of the Commissioners' Court of Sutton County, Texas, to be held on **Tuesday, May 29, 2012**, at **9:00 A.M.**, in the Meeting Room of the Sutton County Annex, Sonora, Texas. Subject of the meeting shall be consideration of the below items.

- _____ Approval of minutes of prior meetings;
- _____ Examination, consideration and approval of Accounts Payable;
- _____ Commissioners' Reports;
- _____ County Judge's Reports;
- _____ Consideration and possible action on Burn Ban Resolution;
- _____ Discussion regarding predator control;
- _____ Discussion and possible action on adoption of GASB 54 Policy;
- _____ Report from outside Auditors;



CARLA GARNER, County Judge

POSTED ON THE BULLETIN BOARD IN THE COURTHOUSE ANNEX this the
24th day of May, A.D. 2012.



RACHEL CHAVEZ DURAN, County Clerk

**COMMISSIONERS' COURT SPECIAL MEETING
MAY 29, 2012**

THE STATE OF TEXAS
COUNTY OF SUTTON

BE IT REMEMBERED that on this the 29th day of May, 2012, the Honorable Commissioners' Court of Sutton County, Texas, was duly convened in a Special Meeting in the Sutton County Annex Meeting Room, Sonora, Texas, with the following officers of the Court present to wit:

COUNTY JUDGE,	CARLA GARNER
COMMISSIONER	MIKE VILLANUEVA, PRECINCT NO 1
COMMISSIONER	JOHN WADE, PRECINCT NO 2
COMMISSIONER	MILTON CAVANESS, PRECINCT NO 3
COMMISSIONER	FRED PEREZ, PRECINCT NO 4
COUNTY CLERK	RACHEL CHAVEZ DURAN

The Court having duly opened, the following proceedings were had, to-wit:

APPROVAL OF MINUTES OF PRIOR MEETINGS

Motion to approve the minutes was made by Commissioner Villanueva and seconded by Commissioner Cavaness. Motion carried unanimously.

ACCOUNTS PAYABLE

Motion was made by Commissioner Cavaness to approve for payment the accounts listed on Exhibit A attached hereto, as well as an invoice from Verizon in the amount of \$123.69 for service in the Judge's office and internet service at the courthouse in the amount of 119.99. Motion was seconded by Commissioner Perez. Motion carried unanimously.

Judge Garner reported that \$500 had been reimbursed for the cost of a lost lifeline component and suggested to the court to donate the money to the Committee on Aging. The Court unanimously approved the donation.

COMMISSIONERS' REPORT

Commissioner Cavaness reported that the roof above the grand stands at the rodeo arena was very near completion.

COUNTY JUDGE'S REPORT

Judge Garner reported that Robbie Hard should begin work on the Rodeo Arena ADA required parking lot as soon as the equipment from the construction of the grand stand roof moves out.

BURN BAN RESOLUTION

Motion was made by Commissioner Wade to adopt the Order Restricting Outdoor Burning and seconded by Commissioner Villanueva. Motion carried unanimously. Aforementioned order is attached as Exhibit B.

PREDATOR CONTROL DISCUSSION

Judge Garner reported that currently the county budgets \$57,000 to fund two (2) trappers. Notice was given to the county that the cost will increase to \$64,800. She introduced Representative Lee Bloodworth and allowed him to address the court in regards to Predator Control.

Mr. Bloodworth began by thanking the Commissioners and Sutton County for the many years of support for the program. In Summary, he highlighted the history of the livestock industry in Sutton County and more

importantly the dangerous diseases many predators carry and the health risk to the citizen of Sonora. He explained that the association is trying to educate new land owners in the area by holding public meetings and stated that he realizes time are very hard, but stressed the need for continued financial support of the Predator Control program for the benefit of sustaining the livestock industry, and health of the citizens of Sutton County.

GASB 54 POLICY

Commissioner Villanueva made a motion to adopt the GASB 54 Policy set by the Legislature. The motion was seconded by Commissioner Cavaness and carried unanimously. Aforementioned order is attached as Exhibit C.

OUTSIDE AUDITOR REPORT

No Action

COURT ADJOURNED

Motion to adjourn was made by Commissioner Wade and seconded by Commissioner Cavaness. Motion carried unanimously.

ATTEST: Rachel Chavez Moran
COUNTY CLERK

APPROVED: Carla Gunn
COUNTY JUDGE
Miguel Villanueva
COMMISSIONER, PRECINCT NO 1
John Wade
COMMISSIONER, PRECINCT NO 2
Walter Cavaness
COMMISSIONER, PRECINCT NO 3
Fred C. Pires
COMMISSIONER, PRECINCT NO 4

**SUTTON COUNTY COMMISSIONERS COURT
SPECIAL MEETING
MAY 29, 2012**

GENERAL FUND			CK#
Texas Secretary of State	Tax Assessor Registration for Clerk 082212	\$ 150.00	
Hill Country Titles	Clerk Overpayment of Recording Fees Cause #59412	\$ 4.00	
Luis Carlos Grosso	JP Overpayment of Fine Dkt#2012-068572	\$ 21.90	
	TOTAL	\$ 175.90	

EXHIBIT A

+VENDOR # / NAME	INVOICE	DATE	DESCRIPTION	NET	CHECK #
010					
139 AMERITAS VISION	GEN 062012 IN	5/15/2012	GEN VISION INS 06/12	717.92	
244 CHUBB SECURITY SYSTEMS UB	7020379989 IN	5/16/2012	CTH FIRE ALARM MONITORNG	30.00	
270 THE CITY OF SONORA	02009603-0 IN	5/04/2012	CSCD	99.88	
334 GEORGE E SMITH ESTATE	062012-CSC IN	5/24/2012	CSCD OFFICE RENT	370.00	
397 EVERETT'S PHARMACY SONORA	374426 IN	5/21/2012	JAIL INMATE MEDS	23.87	
459 GLEN LOVE	051412-GV IN	5/14/2012	CEM PLOT COMMISSION	1,000.00	
461 GONZALO P RIOS, ATTY AT L	52 IN	5/17/2012	DIST CT APPT ATTY	1,600.00	
477 GREEN MOUNTAIN ENERGY	1255006-CT IN	5/14/2012	COURTHOUSE	1,302.75	
	1255007-PO IN	5/14/2012	OLD POL STN/OLD JAIL	183.93	
	1255009-CS IN	5/14/2012	CSCD	172.72	
	1255011-AN IN	5/14/2012	ANNEX	543.22	
			** CHECK TOTAL **	2,202.62	
564 JANALYN JONES	05232012-P IN	5/23/2012	TREASURER POSTAGE REIMB	11.25	
640 LILLIAN M. HUDSPETH	062012 IN	5/16/2012	EMS JUNE 2012 PAYMENT	27,292.00	
673 MCCREARY VESELKA BRAGG &	50700 IN	5/21/2012	JP DEBT COLLECTION	1,077.77	
700 MAYFIELD PAPER COMPANY	1162688 IN	5/11/2012	ANNEX R/M SUPPLIES	56.74	
	1166483 IN	5/18/2012	PARK R/M SUPPLIES	179.01	
			** CHECK TOTAL **	235.75	
735 NTS COMMUNICATIONS	150069-05/ IN	5/18/2012	JP	10.01	
	150070-05/ IN	5/18/2012	DPS	5.38	
	150071-05/ IN	5/18/2012	EXT AG/H.E.	6.33	
	150073-05/ IN	5/18/2012	JUDGE	7.94	
	150074-05/ IN	5/18/2012	AUDITOR	10.82	
	270643-05/ IN	5/05/2012	CSCD	19.15	
			** CHECK TOTAL **	59.63	
751 CHARLES MCDONALD	052012 IN	5/01/2012	NONDEPT SEPTIC SYS TSTNG	600.00	
	052012-TNR IN	5/01/2012	NONDEPT TNRCC EXPENSE	770.00	
			** CHECK TOTAL **	1,370.00	
846 TAYLOR BROTHERS ENTERPRIS	12271 IN	5/24/2012	EXT AG NEWSPAPER SCRIPT	25.00	
	12273 IN	5/24/2012	JP INTERNET	50.00	
			** CHECK TOTAL **	75.00	
896 SCOTT-MERRIMAN INC	047860 IN	5/14/2012	TAX ASSESSOR VOTER REGIST	370.43	
910 SHELL	0652361842 IN	5/13/2012	EXT AG TRAVEL ALLOWANCE	55.31	

+VENDOR # / NAME	INVOICE	DATE	DESCRIPTION	NET	CHECK #
010					
919 SONORA AIR COOL ENGINES	8499	IN 5/11/2012	CTH R/M SUPPLIES	31.55	
985 RANDAL STOUT, ATTORNEY AT	51	IN 5/17/2012	DIST CT APPT ATTY	1,399.95	
988 SPRINT	645388810-	IN 5/20/2012	EXT AG CELL SVC	48.71	
989 SUN LIFE FINANCIAL	GEN 062012	IN 5/23/2012	GEN LIFE INS 06/12	680.90	
1125 UNIFIRST HOLDINGS L.P.	8390079859	IN 5/16/2012	CTH R/M SUPPLIES	50.34	
	8390079861	IN 5/16/2012	CIVIC CTR R/M SUPPLIES	53.02	
	8390079862	IN 5/16/2012	ANNEX R/M SUPPLIES	13.97	
			** CHECK TOTAL **	117.33	
1126 UNIFIRST HOLDING-II	8390080395	IN 5/23/2012	GEN EMPLOYEE UNIFORMS	9.83	
1130 U.S. POSTAL SERVICE	052312-POS	IN 5/24/2012	TREASURER POSTAGE	135.00	
1182 TOTAL OFFICE SOLUTION	EA67579	IN 5/11/2012	AUDITOR OFFICE SUPPLIES	10.11	
	EA67589	IN 5/11/2012	JP OFFICE SUPPLIES	13.38	
			** CHECK TOTAL **	23.49	
139 *** FUND TOTAL ***				39,038.19	

+(01)Sutton County

A/P COMMISSIONER'S REPORT

MAY 25, 2012

04:49-PM

P

+VENDOR # / NAME	INVOICE	DATE	DESCRIPTION	NET	CHECK #	-----
015						
139 AMERITAS VISION	FMFC 06201 IN	5/15/2012	FMFC VISION INS 06/12	89.60		
989 SUN LIFE FINANCIAL	FMFC 06201 IN	5/23/2012	FMFC LIFE INS 06/12	56.50		
1126 UNIFIRST HOLDING-II	8390080395 IN	5/23/2012	FMFC EMPLOYEE UNIFORMS	23.04		
139 *** FUND TOTAL ***				169.14		

+(01)Sutton County

A/P COMMISSIONER'S REPORT

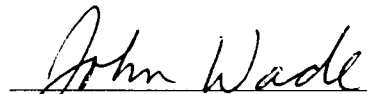
MAY 25, 2012

04:49-PM


P

+VENDOR # / NAME	INVOICE	DATE	DESCRIPTION	NET	CHECK #

050					
139 AMERITAS VISION	TXPT 06201 IN	5/15/2012	TXPT VISION INS 06/12	8.96	
895 SCOTT JORDAN	052012 IN	5/01/2012	TXPT CELL PHONE ALLOWANCE	50.00	
921 SHA-MOR PROPERTIES, INC.	TXPT 05201 IN	5/01/2012	TXPT OFFICE RENT	300.00	
989 SUN LIFE FINANCIAL	TXPT 06201 IN	5/23/2012	TXPT LIFE INS 06/12	6.75	
*** FUND TOTAL ***				365.71	
**** TOTAL DUE ****				39,573.04	



JOHN WADE, Commissioner
Precinct Two, Sutton County, Texas




MILTON CAVANESS, Commissioner
Precinct Three, Sutton County, Texas



FRED PEREZ, Commissioner
Precinct Four, Sutton County, Texas

Attest:



RACHEL CHAVEZ DURAN,
Sutton County Clerk
Sutton County, Texas

ORDER RESTRICTING OUTDOOR BURNING

THE STATE OF TEXAS §
§
COUNTY OF SUTTON §

On this 29th day of May, A.D. 2012, came on to be considered by the Sutton County Commissioners' Court the following:

WHEREAS, the Commissioners Court finds that circumstances present in all or part of the unincorporated area of the county create a public safety hazard that would be exacerbated by outdoor burning; and

NOW, THEREFORE, IT IS HEREBY ORDERED by the Commissioners' Court of Sutton County, Texas, that outdoor burning is restricted in the unincorporated area of the county for 90 days from the date of adoption of this Order, unless the restrictions are terminated earlier based on a determination made by the Texas Forest Service or this Court. This Order is adopted pursuant to Local Government Code §352.081, and other applicable statutes. This order does not prohibit outdoor burning activities related to public health and safety that are authorized by the Texas Commission on Environmental Quality for: (1) firefighter training; (2) public utility, natural gas pipeline or mining operations; (3) planting or harvesting of agricultural crops; or, (4) burns that are conducted by a prescribed burn manager certified under Section 153.048, Natural Resources Code, and meet the standards of Section 153.047, Natural Resources Code.

All burns shall be reported prior to commencing said burns to the Sutton County Sheriff's Office, (325) 387-2288, together with the name of the landowner, location involved and expert to be on hand.

All burns shall also be reported prior to commencing to the Sonora Fire Chief and upon completion, the Sutton County Sheriff's Office and Sonora Fire Chief shall be notified.

In accordance with the Local Government Code §352.081(h), a violation of this Order is a Class C misdemeanor, punishable by a fine not to exceed \$500.00.

The County Judge may rescind this Order upon a determination that the circumstances that required the Order no longer exist.

ADOPTED this the 29th day of May, A.D. 2012.



CARLA GARNER, County Judge
Sutton County, Texas



MIGUEL VILLANUEVA, Commissioner
Precinct One, Sutton County, Texas

Nonspendable fund balance

Definition – includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained in-tact.

Classification – Nonspendable amounts will be determined before all classifications and consist of the following items (as applicable in any given fiscal year):

- The County will maintain a fund balance equal to the balance of any long-term outstanding balances due from others (including other funds of the county)
- The County will maintain a fund balance equal to the value of inventory balances and prepaid items (to the extent that such balances are not offset with liabilities and actually result in fund balances)
- The County will maintain a fund balance equal to the corpus (principal) of any permanent funds that are legally or contractually required to be maintained in-tact
- The County will maintain a fund balance equal to the balance of any land or other nonfinancial assets held for sale

Restricted fund balance

Definition – includes amounts that can be spent only for the specific purposes stipulated by the constitution, external resource providers, or through enabling legislation.

Committed fund balance

Definition – includes amounts that can be spent only for the specific purposes determined by a formal action of the County's highest level of decision-making authority, the County Commissioners Court.

Authority to Commit – Commitments will only be used for specific purposes pursuant to a formal action of the County Commissioners. A majority vote is required to approve a commitment and a two-thirds majority vote is required to remove a commitment.

Assigned fund balance

Definition – includes amounts intended to be used by the County for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed.

Authority to Assign – The County Commissioners delegates to the Administrator or his/her/their designee the authority to assign amounts to be used for specific purposes. Such assignments cannot exceed the available (spendable, unrestricted, uncommitted) fund balance in any particular fund.

SONORA/COUNTY OF SUTTON
Fund Balance Policy in Accordance with GASB Statement No.54

Purpose. The following policy has been adopted by the Sonora Sutton County Commissioner's Court in order to address the implications of Governmental Accounting Standards Board GASB Statement No. 54, Fund Balance Reporting and Governmental Fund Definitions. The policy is created in consideration of unanticipated events that could adversely affect services. This policy will ensure that Sutton County maintains adequate fund balances and reserves in order to:

- a. Provide sufficient cash flow for daily financial needs,
- b. Secure and maintain investment grade bond ratings,
- c. Offset significant economic downturns or revenue shortfalls, and
- d. Provide funds for unforeseen expenditures related to emergencies.

This policy and the procedures promulgated under it supersede all previous regulations regarding the Sutton County's fund balance and reserve policies.

Fund type definitions. The following definitions will be used in reporting activity in governmental funds across County. The County may or may not report all fund types in any given reporting period, based on actual circumstances and activity.

The general fund is used to account for all financial resources not accounted for and reported in another fund.

Special revenue funds are used to account and report the proceeds of *specific revenue sources* that are *restricted or committed* to expenditure for specific purposes other than debt service or capital projects.

Debt service funds are used to account for all financial resources restricted, committed or assigned to expenditure for principal and interest.

Capital projects funds are used to account for all financial resources restricted, committed or assigned to expenditure for the acquisition or construction of capital assets.

Permanent funds are used to account for resources restricted to the extent that only earnings, and not principal, may be used for purposes that support the County's purposes.

Fund balance reporting in governmental funds. Fund balance will be reported in governmental funds under the following categories using the definitions provided by GASB Statement No. 54:

Unassigned fund balance

Definition – includes the residual classification for the County's general fund and includes all spendable amounts not contained in the other classifications. In other funds, the unassigned classification should be used only to report a deficit balance from overspending for specific purposes for which amounts had been restricted, committed, or assigned.

Operational guidelines. The following guidelines address the classification and use of fund balance in governmental funds:

Classifying fund balance amounts – fund balance classifications depict the nature of the net resources that are reported in a governmental fund. An individual governmental fund may include nonspendable resources and amounts that are restricted, committed, or assigned, or any combination of those classifications. The general fund may also include an unassigned amount.

Encumbrance reporting – Encumbering amounts for specific purposes for which resources have already been restricted, committed or assigned should not result in separate display of encumbered amounts. Encumbered amounts for specific purposes for which amounts have not been previously restricted, committed or assigned, will be classified as committed or assigned, as appropriate, based on the definitions and criteria set forth in GASB Statement No.534.

Prioritization of fund balance use – When an expenditure is incurred for purposes for which both restricted and unrestricted (committed, assigned, or unassigned) amount are available, it shall be the policy of the County to consider restricted amounts to have been reduced first. When an expenditure is incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used, it shall be the policy of the County that committed amounts would be reduced first, followed by assigned amounts and then unassigned amounts,

Minimum unassigned fund balance – The County will maintain a minimum unassigned fund balance in its General Fund ranging from 25% to 33% percent of the subsequent year's budgeted expenditures and outgoing transfers. This minimum fund balance is to protect against cash flow shortfalls related to timing of projected revenue receipts and to maintain a budget stabilization commitment.

Replenishing deficiencies – when fund balance falls below the minimum of 25 percent range the County will replenish shortages/deficiencies using the budget strategies and timeframes described below.

The following budgetary strategies shall be utilized by the County to replenish funding deficiencies:

- The County will reduce recurring expenditures to eliminate any structural deficit or,
- The County will increase revenues or pursue other funding sources, or,
- Some combination of the two options above

Minimum fund balance deficiencies shall be replenished within the following time periods:

- Deficiency resulting in a minimum fund balance between 15 percent and 25 percent shall be replenished over a period not to exceed one year
- Deficiency resulting in a minimum fund balance between 10 percent and 14 percent shall be replenished over a period not to exceed three years
- Deficiency resulting in a minimum fund balance of less than 10 percent shall be replenished over a period not to exceed five years

Implementation and review. Upon adoption of this policy the Commissioners Court authorizes the County Administrator or Appointed person(s) to establish any standards and procedures which may be necessary for its implementation. The Administrator and/or appointed person(s) shall review this policy at least annually and make any recommendations for changes to the County Commissioners Court.

PASSED AND APPROVED on this the 24th day of May 2012.

Carla Arnesen, Co
Printed Name, Title
Carla

ATTEST:

Rachel Chavez Duran - County Clerk
Printed Name, Title