

**COMMISSIONERS' COURT SPECIAL MEETING
JULY 22, 2013**

THE STATE OF TEXAS
COUNTY OF SUTTON

BE IT REMEMBERED that on this the 22nd day of July, 2013, the Honorable Commissioners' Court of Sutton County, Texas, was duly convened in a Special Meeting in the Sutton County Annex Meeting Room, Sonora, Texas, with the following officers of the Court present to wit:

COUNTY JUDGE,	CARLA GARNER
COMMISSIONER	MIKE VILLANUEVA, PRECINCT NO 1
COMMISSIONER	JOHN WADE, PRECINCT NO 2
COMMISSIONER	CARL TEAFF, PRECINCT NO 3
COMMISSIONER	FRED PEREZ, PRECINCT NO 4
COUNTY CLERK	RACHEL CHAVEZ DURAN

The Court having duly opened, the following proceedings were had, to-wit:

APPROVAL OF MINUTES OF PRIOR MEETINGS

Motion to approve the minutes was made by Commissioner Villanueva and seconded by Commissioner Teaff. Motion carried unanimously.

ACCOUNTS PAYABLE

Motion was made by Commissioner Wade to approve for payment the accounts listed on Exhibit A attached hereto. Motion was seconded by Commissioner Perez. Motion carried unanimously. Additionally Commissioner Wade made a motion to authorize payment to Carl Lang in the amount \$2717.00 for Hog Abatement. The motion was seconded by Commissioner Teaff and carried unanimously.

COMMISSIONERS' REPORT

No Action

COUNTY JUDGE'S REPORT

No Action

BURN BAN RESOLUTION

Judge Garner reported that she had lifted the burn ban. Commissioner Teaff made a motion to continue with the lifted ban. Commissioner Wade seconded the motion and passed unanimously.

INSURANCE RENEWALS

Debbie with Zesch and Associates gave a brief summary of changes to the County's Health Insurance plan. The ER co-pay is now \$120. A \$1.00 membership fee per member will be assessed; as well as a transitional fee of \$63 per life per year. TAC will pay the transitional fee for the first year. The renewal rate is \$548. Life insurance has no changes. Dental insurance will increase by 6% and Vision insurance will increase by 5%.

APPRAISAL DISTRICT CONTRACT

Commissioner Villanueva made a motion to approve the contract authorizing the Sutton County Appraisal District as the Tax Assessor-Collector for Sutton County. Motion was seconded by Commissioner Perez and passed unanimously. Aforementioned contract is attached as Exhibit B.

AUDITORS REPORT

No Action

BUDGET DISCUSSION

Judge Garner announced that values were not available. A workshop meeting will be scheduled for July 29, 2013 at 7:30am.

COURT ADJOURNED

Motion to adjourn was made by Commissioner Perez and seconded by Commissioner Wade. Motion carried unanimously.

ATTEST: Rachel Chavira
COUNTY CLERK

APPROVED: Carla Garner
COUNTY JUDGE

Miguel Villanueva
COMMISSIONER, PRECINCT NO 1

John Wade
COMMISSIONER, PRECINCT NO 2

Scott Jones
COMMISSIONER, PRECINCT NO 3

Fred C. Perez
COMMISSIONER, PRECINCT NO 4

**SUTTON COUNTY COMMISSIONERS COURT
SPECIAL MEETING
JULY 22, 2013**

FMFC FUND				CK#
Concho Power Equip	Miscellaneous Chainsaw Inv#345799	\$	179.99	
		TOTAL	\$ 179.99	
GENERAL FUND				CK#
Sutton County CSCD	Co/Dist Clerk Probation Fees Cause #10934	\$	250.00	
Lois Diane Perez	JP Refund Overpayment of Fine Dkt#0204-00667A	\$	39.00	
Melissa Sue Columbus	JP Refund Overpayment of Fine Dkt#2011-064224	\$	26.00	
CDCAT	Co/Dist Clerk Association Fees	\$	80.00	
TX Dept of Agriculture	Annex Pesticide License Inv#01087445	\$	100.00	
		TOTAL	\$ 495.00	
RECORDS MGMT				CK#
Buisness Info Systems	Yrly Software Maintenance Fee Inv#65848	\$	800.00	
		TOTAL	\$ 800.00	
SEIZURE FUND				CK#
Applied Concepts	Sheriff Radar Inv#238302	\$	287.50	
		TOTAL	\$ 287.50	

EXHIBIT A

**SUTTON COUNTY COMMISSIONERS COURT
SPECIAL MEETING
BILLS PAID BEFORE COMMISSIONERS' COURT
JULY 22, 2013**

FMFC FUND

Sutton County General	Retirement for May 2013	\$	6,280.78	1896
Cashier TWC	Qtrly Report 2/13	\$	3.30	1897
Sutton County General	Retirement for June 2013	\$	5,002.60	1898
		TOTAL	\$ 11,286.68	

GENERAL FUND

Armando Palacios	Civic Center Security Deposit Refund	\$	500.00	3865
Stacy Fisher	Civic Center Security Deposit Refund	\$	350.00	3866
Cashier TWC	Qtrly Report 2/13	\$	59.65	3867
		TOTAL	\$ 909.65	

+VENDOR # / NAME	INVOICE	DATE	DESCRIPTION	NET	CHECK #
123 AMERITAS DENTAL	GEN 082013	IN 7/17/2013	GEN DENTAL INS 08/13	1,678.84	
139 AMERITAS VISION	GEN 082013	IN 7/17/2013	GEN VISION INS 08/13	726.88	
167 BEN E KEITH FOODS	04885940	IN 7/12/2013	JAIL FOOD	229.36	
170 BENSON REPAIR	7969	IN 7/11/2013	ANNEX VEHICLE MTC	46.00	
222 BROCK JONES	1112-0613	IN 6/06/2013	DST CT PRSDING JUDGE EXP	310.44	
230 CATHERINE P TAMBUNGA	2291	IN 7/11/2013	DIST CT APPT ATTY	500.00	
	2344	IN 7/11/2013	DIST CT APPT ATTY	661.00	
			** CHECK TOTAL **	1,161.00	
241 CALTECH	15636-CW	IN 7/01/2013	CSCD COMP MANAGED SVC	213.00	
269 AT&T MOBILITY	062013-SHF	IN 6/28/2013	SHF CELL SERVICE	221.95	
270 THE CITY OF SONORA	01014000-0	IN 7/01/2013	JAIL	327.03	
	02009603-0	IN 7/01/2013	CSCD	107.57	
	89006000-0	IN 7/01/2013	4H CLUB	21.92	
	89007000-0	IN 7/01/2013	CIVIC CENTER	278.55	
	89007300-0	IN 7/01/2013	METAL YELLOW BLDG	83.98	
	SR CIT-MAY	IN 7/08/2013	SR CITIZEN MAY 2013	9,399.08	
			** CHECK TOTAL **	10,218.13	
334 GEORGE E SMITH ESTATE	082013-CSC	IN 7/09/2013	CSCD OFC RENT	370.00	
337 DUCKWALL/ALCO #304	30407723	IN 6/21/2013	CSCD MISC SUPPLIES	15.98	
407 PRODUCTIVE BUSINESS MACHI	030165	IN 6/26/2013	CSCD COPIER	42.62	
437 FMFC FUND	063013-EXT	IN 6/30/2013	EXT AGENT VEHICLE FUEL	262.91	
	063013-SHE	IN 6/30/2013	SHERIFF VEHICLE FUEL	1,666.83	
			** CHECK TOTAL **	1,929.74	
458 GLORIA DOMINGUEZ	042913-REF	IN 4/29/2013	CIVIC CTR RENTAL REFUND	100.00	
462 HONORABLE JUDGE PETE GOME	07032013-A	IN 7/03/2013	DIST CT AUSTIN MILEAGE	159.20	
477 GREEN MOUNTAIN ENERGY	1120058024	IN 7/12/2013	COURTHOUSE	1,319.95	
	1120058024	IN 7/12/2013	CSCD	127.17	
	1120058024	IN 7/12/2013	ANNEX	447.30	
			** CHECK TOTAL **	1,894.42	
492 VERIZON SOUTHWEST	5693-07201	IN 7/07/2013	DRIVERS LICENSE PHONE/INT	201.33	
	5744-06201	IN 6/28/2013	CSCD PHONE/INTERNET	298.95	
	6093-07201	IN 7/07/2013	SR CIT LIFE LINE/INT	98.72	

+VENDOR # / NAME	INVOICE	DATE	DESCRIPTION	NET	CHECK #
010	6553-06201	IN 6/19/2013	COUNTY ATTORNEY ** CHECK TOTAL **	52.03 651.03	
498 VERONICA GARZA	071013-ANG	IN 7/10/2013	TRANSIT VAN MEAL EXP	11.00	
544 K & J CONTROL, INC.	77074	IN 7/05/2013	ANNEX R/M SUPPLIES	30.00	
	77076	IN 7/05/2013	CTH R/M SUPPLIES ** CHECK TOTAL **	35.00 65.00	
599 LONGHORN OFFICE PRODUCTS	263613-0	IN 7/03/2013	JP OFFICE SUPPLY	33.90	
	263974-0	IN 7/10/2013	AUDITOR OFFICE SUPPLIES ** CHECK TOTAL **	2.12 36.02	
673 MCCREARY VESELKA BRAGG &	64317	IN 6/30/2013	JP DEBT COLLECTION	1,285.54	
	64636	IN 7/09/2013	JP DEBT COLLECTION	1,120.23	
	64786	IN 7/14/2013	JP DEBT COLLECTION ** CHECK TOTAL **	1,034.07 3,439.84	
700 MAYFIELD PAPER COMPANY	1385110	IN 7/05/2013	JAIL R/M SUPPLIES	35.95	
	1385111	IN 7/05/2013	CIV CENTER R/M SUPPLIES	65.63	
	1388828	IN 7/12/2013	CIVIC CTR R/M SUPPLIES	232.26	
	1388859	IN 7/12/2013	JAIL R/M SUPPLIES	28.00	
	1388860	IN 7/12/2013	JAIL R/M SUPPLIES	35.95	
	1388864	IN 7/12/2013	JAIL R/M SUPPLIES ** CHECK TOTAL **	4.16 401.95	
735 NTS COMMUNICATIONS	1076779-07	IN 7/05/2013	DRIVERS LICENSE	6.71	
	150070-062	IN 6/15/2013	DPS	7.83	
	270643-072	IN 7/05/2013	CSCD ** CHECK TOTAL **	25.91 40.45	
744 ANTHONY MUNGIA	3181	IN 6/28/2013	OLD POL STN BLDG MTC	298.50	
750 CHARLES PAJESTKA, MD	853400-072	IN 7/01/2013	SHF MISC NEW EMP PHYSICAL	340.00	
751 CHARLES MCDONALD	072013-SYS	IN 7/09/2013	NONDEPT SPTC SYS TSTIN	600.00	
	072013-TNR	IN 7/09/2013	NONDEPT TNRCC EXP	770.00	
	210	IN 7/02/2013	NONDEPT OSSF INSP PERMIT	325.00	
	211	IN 7/02/2013	NONDEPT OSSF INSP PERMIT ** CHECK TOTAL **	325.00 2,020.00	
756 PARKER LUMBER	82283	IN 6/25/2013	PARK R/M SUPPLIES	3.38	
	82557	IN 7/02/2013	CEMETERY R/M SUPPLIES	22.66	
	82570	IN 7/02/2013	CEMETERY R/M SUPPLIES	11.99	
	82612	IN 7/03/2013	PARK R/M SUPPLIES	42.53	
	82635	IN 7/03/2013	CTH R/M SUPP-O POL STN	30.48	
	82636	IN 7/03/2013	JAIL R/M SUPPLIES	4.99	
	82707	IN 7/05/2013	JAIL R/M SUPPLIES	2.49	
	82792	IN 7/09/2013	PARK OILS FOR EQUIP	21.97	

+VENDOR # / NAME	INVOICE	DATE	DESCRIPTION	NET	CHECK #
010	82797	IN 7/09/2013	CTH R/M SUPPLIES	21.95	
	82799	IN 7/09/2013	CTH R/M SUPPLIES	5.98	
	82871	IN 7/10/2013	CEM R/M SUPPLIES	69.31	
	82887	IN 7/10/2013	CEM R/M SUPPLIES	3.66	
	82898	IN 7/10/2013	PARK R/M SUPPLIES	8.98	
	82910	IN 7/11/2013	CTH OLD POL STN MTC	39.10	
	82911	IN 7/11/2013	ANNEX R/M SUPPLIES	13.26	
	82935	IN 7/11/2013	CTH OLD POL STN MTC	128.94	
	83034	IN 7/15/2013	CTH R/M SUPPLIES	14.36	
	83086	IN 7/16/2013	ANNEX R/M SUPPLIES	19.06	
	83144	IN 7/17/2013	ANNEX R/M SUPPLIES	47.95	
			** CHECK TOTAL **	513.04	
784 LOWE'S PAY AND SAVE	119100-100	IN 6/25/2013	CTH R/M SUPP-MISC COFFEE	35.55	
	119560-100	IN 6/11/2013	JAIL FOOD	54.94	
	119560-102	IN 6/03/2013	JAIL FOOD-R/M SUPPLIES	43.82	
	119560-200	IN 6/28/2013	JAIL FOOD	44.28	
	119560-400	IN 6/16/2013	JAIL FOOD	37.02	
	119560-400	IN 6/24/2013	JAIL FOOD	55.63	
	119560-401	IN 6/24/2013	JAIL FOOD	2.38	
	119560-402	IN 6/08/2013	JAIL FOOD	16.98	
			** CHECK TOTAL **	290.60	
801 RACHEL DURAN	1525871171	IN 7/03/2013	CLERK FURNITURE REIMB	593.91	
818 POLLARD CHEVROLET	109117	IN 7/08/2013	CEM VEHICLE MTC	63.24	
846 TAYLOR BROTHERS ENTERPRIS	14675	IN 7/01/2013	TREASURER INTERNET	50.00	
1125 UNIFIRST HOLDINGS L.P.	8390111290	IN 6/28/2013	CTH R/M SUPPLIES	50.94	
	8390112347	IN 7/12/2013	CTH R/M SUPPLIES	50.94	
	8390112349	IN 7/12/2013	CIVIC CTR R/M SUPPLIES	53.82	
	8390112350	IN 7/12/2013	JAIL R/M SUPPLIES	29.86	
	8390112352	IN 7/12/2013	ANNEX R/M SUPPLIES	13.97	
	839011294	IN 6/28/2013	JAIL R/M SUPPLIES	40.68	
			** CHECK TOTAL **	240.21	
1126 UNIFIRST HOLDING-II	8390111597	IN 7/03/2013	GEN EMPLOYEE UNIFORMS	8.58	
	8390112120	IN 7/10/2013	GEN EMPLOYEE UNIFORMS	8.58	
	8390112657	IN 7/17/2013	GEN EMP UNIFORMS	8.58	
			** CHECK TOTAL **	25.74	
1182 TOTAL OFFICE SOLUTION	EA97448	IN 6/27/2013	CO/DIST CLK OFC SUPPLIES	317.40	
	EA97527	IN 6/28/2013	AUDITOR OFFICE SUPPLIES	12.84	
			** CHECK TOTAL **	330.24	
1210 WEST TEXAS FIRE EXTINGUIS	90503	IN 5/14/2013	JAIL R/M SUPPLIES	105.00	
1290 XEROX CORPORATION	068786753	IN 7/01/2013	SHERIFF COPIER	214.35	
	068786778	IN 7/01/2013	CO/DIST CLERK COPIER	381.56	
			** CHECK TOTAL **	595.91	
123 *** FUND TOTAL ***				29,429.24	

+VENDOR # / NAME	INVOICE	DATE	DESCRIPTION	NET	CHECK #
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123	AMERITAS DENTAL	FMFC 08201	IN 7/17/2013	FMFC DENTAL INS 08/13	209.64	
139	AMERITAS VISION	FMFC 08201	IN 7/17/2013	FMFC VISION INS 08/13	89.60	
298	CISCO EQUIPMENT	06231445	IN 7/16/2013	FMFC REPAIRS	52.26	
310	DECOTY COFFEE COMPANY	1842292	IN 6/07/2013	FMFC MISC COFFEE SUPPLIES	16.30	
756	PARKER LUMBER	80814	IN 5/16/2013	FMFC R/M SUPPLIES	19.78	
		81937	IN 6/17/2013	FMFC R/M SUPPLIES	17.98	
		82286	IN 6/25/2013	FMFC R/M SUPPLIES	6.58	
		82289	IN 6/25/2013	FMFC MISC POWERADE	10.86	
		82382	IN 6/27/2013	FMFC R/M SUPPLIES	8.98	
		82499	IN 7/01/2013	FMFC R/M SUPPLIES	85.97	
		82537	IN 7/01/2013	FMFC R/M SUPPLIES	6.29	
		82547	IN 7/02/2013	FMFC R/M SUPPLIES	32.98	
		82575	IN 7/02/2013	FMFC R/M SUPPLIES	25.98	
		82783	IN 7/08/2013	FMFC R/M SUPPLIES	27.48	
		82802	IN 7/09/2013	FMFC R/M SUPPLIES	7.49	
		82882	IN 7/10/2013	FMFC R/M SUPPLIES	7.49	
		82907	IN 7/11/2013	FMFC R/M SUPPLIES	73.80	
		83076	IN 7/16/2013	FMFC MISC BUG REPELLANT	7.49	
		83085	IN 7/16/2013	FMFC R/M SUPPLIES	12.78	
		83133	IN 7/17/2013	FMFC R/M SUPPLIES	21.95	
		83160	IN 7/17/2013	FMFC R/M SUPPLIES	17.57	
				** CHECK TOTAL **	391.45	
1126	UNIFIRST HOLDING-II	8390111597	IN 7/03/2013	FMFC EMPLOYEE UNIFORMS	24.60	
		8390112120	IN 7/10/2013	FMFC EMPLOYEE UNIFORMS	24.60	
		8390112657	IN 7/17/2013	FMFC EMP UNIFORMS	24.60	
				** CHECK TOTAL **	73.80	
1138	VERIZON WIRELESS	9707631884	IN 7/03/2013	FMFC CELL SERVICE	64.37	
1255	WESTERN PETROLEUM LLC-UNI	90619436	IN 6/25/2013	FMFC FUEL	6,010.22	
123	*** FUND TOTAL ***				6,907.64	

+VENDOR # / NAME	INVOICE	DATE	DESCRIPTION	NET	CHECK #

050					
123 AMERITAS DENTAL	TXPT 08201 IN	7/17/2013	TXPT DENTAL INS 08/13	17.32	
139 AMERITAS VISION	TXPT 08201 IN	7/17/2013	TXPT VISION INS 08/13	8.96	
895 SCOTT JORDAN	070913-ANG IN	7/09/2013	TXPT TRAVEL ANGELO	66.55	
	070913-OFC IN	7/09/2013	TXPT OFC SUPPLIES	202.97	
	071213-CRA IN	7/12/2013	TXPT TRAVEL	138.90	
			** CHECK TOTAL **	408.42	
284 *** FUND TOTAL ***				434.70	

+(01)Sutton County

A/P COMMISSIONER'S REPORT

JUL 19, 2013

01:27-PM

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+VENDOR # / NAME		INVOICE	DATE	DESCRIPTION	NET	CHECK #

060						
284	CONCHO VALLEY COUNCIL\GOV	07122013	IN 7/12/2013	LEOSE TRAINING EXP	16.00	
1051	TY FINCHER	071213	IN 7/12/2013	LEOSE TRAINING EXP	127.12	
*** FUND TOTAL ***					143.12	
**** TOTAL DUE ****					36,914.70	

Line-item Transfer Amendment

Date: July 18, 2013

Honorable Commissioners Court of Sutton County:

I submit to you for your consideration the following line-item transfers:

FUND	DEPT.	ACCT.	AMT.
From: <u>POSTAGE</u>	<u>CO/DIST CLERK</u>	<u>01-010-05-313-450</u>	<u>\$(80.00)</u>
To: <u>DUES&CONVENTIONS</u>	<u>CO/DIST CLERK</u>	<u>01-01⁰¹⁰5-05-480-450</u>	<u>\$ 80.00</u>

Reason: County & District Clerks' Association Fees

POSTED
[Handwritten signature]

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Department Head

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Approved: County Judge for
Commissioners Court

[Handwritten signature]
Attest: County Clerk

7/22/2013
Date

7/22/13
Date

[Handwritten signature]
Maura Weingart-County Auditor

7/23/2013
Date

**CONTRACT FOR ASSESSMENT AND
COLLECTION SERVICES**

STATE OF TEXAS)(

COUNTY OF SUTTON)(

WHEREAS, Sutton County and the Sutton County Appraisal District have the power and authority with reference to the terms of Section 6.24, Property Tax Code, to authorize the Sutton County Appraisal District as the Tax Assessor-Collector for Sutton County.

NOW, therefore for the consideration hereinafter expressed and the mutual conditions hereof, it is mutually agreed by and between the Taxing Unit and the Appraisal District, as follows:

PURPOSE

The parties to this agreement wish to consolidate the assessment and collection of property taxes in one agency, namely the Sutton County Appraisal District.

TERM

This contract shall be effective from January 1, 2014 to December 31, 2015

SERVICE TO BE PERFORMED

1. The Appraisal District shall collect the ad valorem property taxes owing to the taxing unit that is a party to this contract. The Appraisal District further agrees to perform for the taxing unit all the duties provided by the laws of the State of Texas for collection of said taxes.
2. The Appraisal District shall also perform all the functions set out in this contract.
3. The Taxing Unit hereby contracts with the Chief Appraiser to serve as its tax assessor for purposes of compliance with Chapter 26 of the Texas Property Tax Code, as amended. In addition, the parties agree that the Chief Appraiser shall perform all duties required by law of the tax assessor-collector in regard to assessing and collecting ad valorem taxes.
4. The Appraisal District agrees to prepare and mail all tax statements; provide monthly collection reports to the Taxing Unit; prepare tax certificates; develop and maintain both current and delinquent tax rolls; and to develop and maintain such other records and forms as are necessary or required by Law of state rules and regulations.
5. The Appraisal District shall make payments of current taxes, delinquent taxes, penalty and interest collected into such depository as selected by the Taxing Unit on a weekly basis or as deemed necessary. The deposits shall be made to the account of the Taxing Unit. A copy of the deposit check shall be made available.

CONSIDERATION

1. The Taxing Unit agrees to pay for the performance of all services under this contract. These costs shall be allocated among the taxing units contracting for assessment and collection services. Each taxing unit shall pay the portion of the cost of assessing and collecting equal to its proportionate share of the total tax levy.
2. The cost shall be estimated by the Chief Appraiser in a budget. Should the amount estimated for assessment and collection proves insufficient, the district may amend budget at that time by utilizing the same procedures normally used to amend the district budget.
3. Unless the governing body of a taxing unit and the Chief Appraiser agree to a different method of payment, each taxing unit shall pay its allocation in four equal payments to be made at the end of each calendar quarter, in the first payment shall be made before January 1st of the year in which the budget takes effect. A payment is delinquent if not paid on the date it is due. A delinquent payment incurs a penalty of 5 percent of the amount of the payment and accrues interest at an annual rate of 10 percent.
4. The parties agree that any other taxing unit authorized under the provisions of the Tax Code to participate in the District, may join in this contract by agreeing to its terms and conditions. Should an additional taxing unit join in this contract, then the District shall recalculate the total amount due from each Taxing Unit according to the formula used to calculate the original payment obligations. If any payment have been made to the district prior to the joining of the additional party, the remaining quarterly amounts will be adjusted to reflect the recalculated total payment due.
5. The Taxing Unit that request any extra expended to be incurred by the District will be responsible for the additional costs.

DELINQUENT TAX SUITS

The Taxing Unit authorizes the District to initiate such suits for the collection of delinquent taxes as the District deems necessary and to contract with an attorney as provided by Section 6.30 of the Property Tax Code, for the collection of delinquent taxes.

MISCELLANEOUS PROVISIONS

The District shall not be liable to the taxing units on account of ay failure to collect taxes nor shall the Chief Appraiser be liable unless the failure to collect taxes results from some failure on her part to perform the duties imposed upon her by law and by this agreement.

DEFINITIONS

For the purpose of this agreement, the term “assessment” and “collection” shall include the following:

- Calculation of tax
- Preparation of current delinquent tax rolls

- Correction of clerical errors in tax rolls
- Collection of current liabilities
- Collection of delinquent taxes
- Issuance of refunds
- Calculation of an effective tax rate required by Section 265.04 of the Property Tax Code.

The term "assessment" shall not include those functions defined as "appraisal" by the Property Tax Code.

EXECUTED as state below

SUTTON COUNTY, TEXAS

By: *Carole Gannon*

Date: _____

SUTTON COUNTY APPRAISAL DISTRICT

By: *Sam Kubert*

Date: 6-24-2013