

ROLANDO L. RIOS & ASSOCIATES, PLLC

REDISTRICTING LEGAL SERVICES RETAINER AGREEMENT

This agreement is to confirm the terms of the negotiations between Rolando L. Rios & Associates, PLLC (the Firm) and **Sutton County** (the Jurisdiction) for the purpose of providing redistricting services.

1. SERVICES

1. *Minimize the Undercount*: Coordinate with the Census Bureau to help minimize the undercount. Every person in the county should be counted so that we minimize the undercount and potential loss of federal and state funds. This process will start in **2018-19**.
2. *Early Estimate of Population Disparity*: Analysis of the existing commissioner precincts to determine potential changes using census and voter registration updates. This process will take place in **2019-20**
3. *Redistricting Plans*: Prepare redistricting plans using the latest population data for the commissioners' consideration and selection. This process will occur as the latest population data becomes available in **2020-21**
4. *Federal and State Approval*: Analyze plan for compliance with Section 2 of the Federal Voting Rights act and submit new shape files to the Texas Secretary of State.

2. FEE STRUCTURE

With a population of approximately 3,869 (latest estimate) the Jurisdiction agrees to pay \$ **15,000.00** as total fee for redistricting services plus costs not to exceed \$**2,000.00**. Said project is to use the latest census data available. The fee will be paid as follows:

- a.) \$ **5,000.00** retainer within 30 days of execution of this agreement; however, if after the census data is released and it indicates that no significant population changes occurred that would require the county to redistrict, no more fees will be charged.
- b.) \$ **5,000.00** upon preparation of new plans indicating which commissioner precincts will be affected by the redistricting;
- c.) \$ **5,000.00** upon approval of the redistricting plan by the **Jurisdiction** and submission to the State of Texas.
- d.) Should the jurisdiction decide to have more than one public hearing, the fee will be \$**1,000** per hearing plus costs.
- e.) Cost and expenses will be billed as incurred.

3. SCOPE OF ATTORNEY-CLIENT RELATIONSHIP: This Retainer Agreement establishes a limited attorney-client relationship only between the Firm and the Jurisdiction. The relationship exists only as to the services described above. The Retainer Agreement does not impose any duty upon the Firm to provide advice or work to the Jurisdiction regarding legal matters absent a request for such advice or work from the Jurisdiction regarding legal matters. If

a lawsuit or other adversarial matter is brought against the Jurisdiction and/or any elected official or employee of the Jurisdiction, the Firm may require the execution of one or more separate Letters of Engagement prior to undertaking an attorney-client relationship in the matter. Fees for any engagement for services described in paragraph 3 will be also fixed at \$195 per hour for attorney time and \$75 per hour for paralegal fees.

Executed this _____ day of _____, 2018.

ROLANDO L. RIOS & Associates, PLLC

(jurisdiction)

by: _____
Rolando L. Rios
Title: Owner

by: Steve Smith
SUTTON Co. JUDGE
Title: